



# Mayoral Social Relief & Bursary Fund BURSARY APPLICATION & INFO SHEET

## IMPORTANT INFORMATION

### ELIGIBILITY

Only South African citizens who are resident in the Knysna Municipal District are eligible.

### APPLICATIONS

In view of large numbers of applications, only successful candidates will be notified.

### AWARDS

- Awards are made by a Selection Committee and are based on merit and financial need. Where funds are limited priority is given to students who are financially needy and who are from historically disadvantaged communities.
- Awards are variable and cover a percentage of the cost of tuition and books.
- Bursary funds are paid directly to tertiary institutions.
- All Bursaries that are awarded and not collected within a month will be revoked and reallocated.
- Only completed applications with all requested documentation will be processed.
- Only applicants who are awarded bursaries will be notified

## IMPORTANT DOCUMENTS TO INCLUDE WITH YOUR APPLICATION

1. Identity Document (ID)
2. Final School Certificate
3. Latest results from College, University, tertiary institutions.
4. Documentary evidence from all income earners in your home (see Section B)
5. Proof of acceptance at institution
6. Banking details of institution on their letterhead or website.

RETURN APPLICATION FORM TO:	
Mayor's Office Clyde Street, Knysna, 6570, Western Cape, South Africa	P.O. Box 21 Knysna 6570
<b>ONLY hard-copy applications will be considered. NO electronic or faxed applications will be accepted.</b>	
<b>Closing Date: 4 December 2020</b>	

## APPLICATION FORM

1. Title Mr  Mrs  Ms
2. Surname: \_\_\_\_\_
3. First Name: \_\_\_\_\_
4. Home Address: \_\_\_\_\_
5. Date of Birth Day Month Year: \_\_\_\_\_
6. ID Number: \_\_\_\_\_
7. Telephone/Home contact: \_\_\_\_\_
8. Cell phone: \_\_\_\_\_
9. Postal Address (if different from home address): \_\_\_\_\_

## SECTION B: FAMILY DETAILS – TO BE COMPLETED BY ALL APPLICANTS

Write on the back of this page if you need to give any other details not covered in this section.

1. How many people live in your house, including yourself? \_\_\_\_\_
2. No. of learners in family still at school (Grade R – Grade 12), including yourself: \_\_\_\_\_
3. No. of students in family studying at University or other Tertiary Institution, including yourself \_\_\_\_\_
4. Name of Parent(s) or Name of Guardian \_\_\_\_\_

**FAMILY INCOME – CONFIDENTIAL**

List below all the people in your family/household who receive an income and supply their below details:

Surname	Initials	Age	Relationship to you e.g. Mother, Sister, Uncle, Guardian	Occupation	Monthly Income

**N.B.** Send **copies only**, (not originals) of pay slips, or pension advice. If any working person does not get a pay slip, they should get a sworn statement (an affidavit) from the nearest police station stating how much that person earns.

**SECTION C: SCHOOL DETAILS – TO BE COMPLETED BY APPLICANTS WHO ARE WRITING SENIOR CERTIFICATE THIS YEAR AND THOSE WHO HAVE PREVIOUSLY WRITTEN BUT HAVE NOT YET ATTENDED A TERTIARY INSTITUTION**

- 1. Name of school \_\_\_\_\_
- 2. Are you writing your Senior Certificate this year?  YES  NO
- 3. If 'No', what year did you write your Senior Certificate? \_\_\_\_\_
- 4. If you wrote before this year, are you upgrading your marks?  YES  NO

**SECTION D: PLANS FOR TERTIARY STUDIES NEXT YEAR – TO BE COMPLETED BY NEW APPLICANTS ONLY**

- 1. Name of institution where you intend studying \_\_\_\_\_
- 2. Have you applied to this institution?  YES  NO
  - a. Have you been accepted by the above institution?  YES  NO
  - b. If the answer is yes, please supply your acceptance documentation.
- 3. What Degree/Diploma/Certificate Course do you intend studying? \_\_\_\_\_  
(Write out in full e.g. BSc Engineering, ND Information Technology, NHC Accounting)
- 4. Length of Course? (select number of years) 1  2  3  4  5  6
- 5. Why have you chosen this Degree/Diploma/Certificate Course and what do you intend doing when you have completed it?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION E: APPLICATION FOR BURSARY RENEWAL – TO BE COMPLETED BY APPLICANTS APPLYING FOR A BURSARY RENEWAL AND WHO ARE ALREADY ATTENDING A TERTIARY INSTITUTION.**

1. Name of Institution \_\_\_\_\_
2. Course for which you are currently registered (Write out in full) \_\_\_\_\_
3. Student number: \_\_\_\_\_
4. Year of study (Circle year currently registered) 1  2  3  4  5  6
5. Enter your most recent exam results below: Month Year Subject % or symbol \_\_\_\_\_
6. Course for which you are registering next year (Write out in full) \_\_\_\_\_

**Additional Bursaries/Loans**

1. Were you awarded any other bursaries, loans or scholarships in the present year or last year? YES  NO   
If yes, please supply the details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION F: MOTIVATION – TO BE COMPLETED BY ALL APPLICANTS**

Motivate your application by writing something about yourself, and your goals in life.  
If you are applying for a bursary renewal, write about the course you are studying and your experiences as a student so far.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION G: CONTACTABLE REFERENCE – TO BE COMPLETED BY ALL APPLICANTS**

Give details of one person (except your School Principal) who knows you well and can be contacted for a reference.  
Name and title (Mr. Mrs./Ms.) \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Numbers: \_\_\_\_\_

**SECTION H: DECLARATION – TO BE COMPLETED BY ALL APPLICANTS**

I hereby declare that the information given in this application is correct. I understand that if the information is found to be incorrect and does not comply with the conditions of ASSET, the support may be discontinued with immediate effect and legal action may be instituted.  
Signature of applicant: \_\_\_\_\_  
Assisted by Parent/Guardian: \_\_\_\_\_ if applicant is under 18 years.  
Signature of Parent/Guardian: \_\_\_\_\_  
Date: \_\_\_\_\_